

**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
227 NORTH FOURTH STREET, GENEVA, ILLINOIS
RECORD OF PROCEEDINGS OF A REGULAR SESSION
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, November 24, 2014, at 7:00 p.m. at Williamsburg Elementary School, 1812 Williamsburg Avenue, Geneva, Illinois

1. CALL TO ORDER

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

Board members present: Leslie Juby, David Lamb, Mike McCormick, Vice President Kelly Nowak, Policy Committee Chair Mary Stith, President Mark Grosso.
Late: None. Absent: Finance Committee Chair Bill Wilson.

The President welcomed everyone, reminded them to sign the attendance record, and lead the Pledge of Allegiance.

District administrators present: Kelley Munch, Communication Coordinator; Anne Giarrante, Director Student Services; Craig Collins, Assistant Superintendent Personnel Services; Patty O'Neil, Assistant Superintendent Learning & Teaching; and Dr. Kent Mutchler, Superintendent.

Others present: Taylor Egan.

2. PUBLIC COMMENTS

Per Board Policy 0167.3, Section C, Attendees wishing to speak at the Board meeting must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form found in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.

None.

3. APPROVAL OF MINUTES

3.1 Regular Session, November 10, 2014

3.2 Executive Session, November 10, 2014

Motion by Nowak, second by Stith, to approve the above-listed minutes, items 3.1 & 3.2 as presented. On roll call, Ayes, five (5), Juby, Lamb, McCormick, Nowak, Stith. Nays, none (0). Absent, one (1), Wilson. Abstained, one (1), Grosso.

3.3 Board Retreat, October 25, 2014

Motion by Nowak, second by McCormick, to approve the above-listed minutes, item 3.3 as presented. On roll call, Ayes, six (6), Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, one (1), Wilson. Abstained, none (0).

4. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS

4.1 Tradition of Excellence Awards

None.

5. SUPERINTENDENT'S REPORT

The Superintendent thanked the Board members for their attendance at the IASB Triple I Conference in Chicago this past week. He also thanked those businesses contributing funds for the Leadership Breakfast held on November 19th during American Education Week. The District was mobilized for the winter weather today by making sure to spread salt on sidewalks around the buildings. Parent/teacher conferences are tonight and tomorrow for all of our buildings. There will be a forum

on Monday, December 1st from 6-8 p.m. at Williamsburg Elementary. Thank you to the Board for making themselves available once again for this event.

6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION

6.1 Policy Updates: Second Reading

6.2.1 2412, Home Hospital Services General Education Students, **Revised**

6.2.2 6230, Budget Hearing, **Revised**

Motion by Nowak, second by McCormick, to approve the above-listed policy, items 6.2.1 & 6.2.2, as presented. On roll call, Ayes, six (6), Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, one (1), Wilson. Abstained, none (0).

7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATIONS

7.1 Policy Updates: First Reading

7.1.1 0170, Bylaw 0175.1, School Board Conferences, Conventions & Workshops

The Policy Committee is looking for direction on how to proceed. This policy, with the suggested revisions, looks good. Glad that it more specifically spells things out. Thank you to Mrs. Juby and Dr. Mutchler for their work on this policy. We can bring this policy forward for a second reading at the next Board meeting.

8. INFORMATION

8.1 Suspension Report

8.2 FOIA Requests

9. CONSENT AGENDA

9.1 Monthly Financial Reports and Interfund Transfers

9.2 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires

Certified Staff Retirement

Venstrom, Suzan, GMSS, Family & Consumer Science, 1.0 FTE, effective 1/16/15

Support Staff New Hires

Gaerlan, Emily, GHS, Special Education Assistant, 9 month, effective 11/11/14

Pearson, Brenda, WES, Reading Tutor, 9 month, effective 11/18/14

Administrators Reappointments

Barrett, Andrew, CO, From Director of Learning & Teaching to Assistant Superintendent of Learning & Teaching, effective 7/1/2015

Administrators Retirement

Collins, Craig, CO, Assistant Superintendent-Human Resources, effective, 6/30/15

Janowiak, Elizabeth, CO, Director of Technology, effective 6/30/15

O'Neil, Patricia, CO, Assistant Superintendent-Learning & Teaching, effective 6/30/15

9.3 Bid Summary/Award, \$61,745.20, All American Paper, HP Products, Facility Supply Systems, Metro Professional Products, Pike Systems Inc., for custodial paper and supplies

9.4 Gifts, Grants & Bequests: \$2922.45, Mill Creek PTO, Wish List items for Mill Creek teachers

9.5 Gifts, Grants & Bequests: \$600, American Bank & Trust, Johnson Controls, & MB Financial, funds are to help cover the cost of the American Education Week Community Leadership Breakfast

Motion by Lamb, second by McCormick, to approve Consent Agenda Item 9.1 – 9.5. On roll call, Ayes, six (6), Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, one (1), Wilson. Motion carried unanimously.

10. COMMENTS FROM THE PUBLIC ON BOARD OF EDUCATION ACTION

None.

11. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board, REMS Grant Advisory Board

Board member Lamb reported that he and Kelly attended the Music and Sports Boosters meetings which were well attended. He also attended the Band Uniform meeting the following evening. There was a lot of wide spread support on the fundraising for the band uniforms. There were some very positive and creative ideas suggested on how to approach fundraising.

Board member Juby reported that she attended the Mill Creek PTO meeting with Mary, the Geneva Middle School North PTO with Kelly and the high school PTO with Mike where they talked about new initiatives, and opened it up for questions. She attended the Fermilab Open House and was excited hearing their new director speak about partnerships. They are the leading STEM education facility in the United States, and they would be happy to open up a partnership with local schools. She also attended the IASB Triple I Conference in Chicago where she attended the workshops 'Media Interest or Media Circus' and 'The Trust Edge' with Kelly.

Board member Nowak reported that she attended the Rotary meeting where there was some great discussion and questions. One of the things they would like to do is work more with the Foreign Exchange Program. The other thing that was discussed was having them participate in mentoring our students. There was one member who was willing to work with our PRIDE Program. She attended City Government Day and talked with students about what we do as Board members. She also attended the PTO meeting at Fabyan Elementary where the principal did a wonderful job of showing the parents what is done with assessment results, and how that informs decisions for interventions in the area of math. It was nice to see many of our community leaders at the Leadership Breakfast. The media workshop that she and Leslie attended was very good, as it provided information on how to reach the community in a positive way.

Board member McCormick reported that he attended the high school PTO meeting with Leslie where they shared information about facilities and Senate Bill 16. He also attended the Discipline Committee meeting with Mark where there was a great mix of parents, administrators, and Board members.

Board member Stith reported that she attended the Harrison Street Elementary PTO meeting. She also attended the Community Task Force meeting where they discussed the upcoming forum and Ralph Martire finance presentation. She announced that President Grosso was awarded the *Everyday Hero Award* from the Kane County Chronicle. She spent the week in Chicago at the IASB Triple I Conference where she realized there is so much that goes into preparing for this event. Most of the presentations and handouts will be available online for those unable to attend. The Board of Directors met and talked about Vision 20/20. This could have a great impact on distributing funds in Illinois and doing what's right for our students. They do a great presentation on just how well our schools perform. We are actually doing very well. There will be more information coming out in February on Vision 20/20.

President Grosso reported that he attended the PTO meeting at Geneva Middle School North with Mike.

12. NOTICES / ANNOUNCEMENTS

None.

13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES [5 ILCS 120/2(c)(2)]; THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY [5 ILCS 120/2(c)(1)].

At 7:20 p.m., motion by Nowak, second by Juby, to go into executive session to consider matters pertaining to collective negotiating matters between the public body and its employees or their representatives; the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body. On roll call, Ayes, six (6), Juby, Lamb, McCormick, Stith, Nowak, Grosso. Nays, none (0). Absent, one (1), Wilson.

Motion carried unanimously.

At 7:29 p.m., following a break to relocate to the Williamsburg conference room, the Board moved into executive session.

At 7:41 p.m., motion by Nowak, second by Stith, and with unanimous consent the Board returned to open session and relocated to the Williamsburg cafeteria.

14. ADJOURNMENT

At 7:45 p.m., motion by Nowak, second by Lamb, and with unanimous consent, the meeting was adjourned.

APPROVED December 8, 2014 _____ PRESIDENT
(Date)

SECRETARY _____ RECORDING
SECRETARY